

DAYALBAGH EDUCATIONAL INSTITUTE
DAYALBAGH, AGRA-282005

MINUTES of the meeting of the Academic Council of the Dayalbagh Educational Institute held at 11.30 a.m. on 30.6.2018 in the Seminar Hall Complex of the Institute.

Members present

- | | | | |
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| 1. | Prof. P.K. Kalra, Director | - | In the Chair |
| 2. | Prof. J.K. Verma | | |
| 3. | Prof. Satya Prakash | | |
| 4. | Prof. K.C. Vashishtha | | |
| 5. | Prof. G.S. Tyagi | | |
| 6. | Prof. A.K. Sharma | | |
| 7. | Prof. Sharmila Saxena | | |
| 8. | Prof. S.K. Satsangi | | |
| 9. | Dr. Seema Kashyap | | |
| 10. | Prof. Agam Kulshrestha | | |
| 11. | Prof. Pramod Kumar | | |
| 12. | Prof. Archana Kapoor | | |
| 13. | Prof. A.K. Saxena | | |
| 14. | Prof. Sant Prakash | | |
| 15. | Prof. Sahab Dass | | |
| 16. | Prof. Ravinder Kumar | | |
| 17. | Prof. Bandana Gaur | | |
| 18. | Prof. Sanjeev Swami | | |
| 19. | Prof. Kamaljeet Sandhu | | |
| 20. | Prof. Kamlesh Kumari Ravi | | |
| 21. | Prof. Gur Pyari Satsangi | | |
| 22. | Shri Anami Saran | | |
| 23. | Prof. C. Vasantha Laxmi | | |
| 24. | Dr. Sunita Kumari | | |
| 25. | Prof. V.B. Gupta | | |
| 26. | Dr. B.B. Rao | | |
| 27. | Dr. Mala Bal | | |
| 28. | Dr. A.K. Dwivedi | | |
| 29. | Shri Rajiv Sinha | | |
| 30. | Shri P.P. Srivastava | | |
| 31. | Prof. Pami Dua | | |
| 32. | Prof. Jamuna Prasad | | |
| 33. | Prof. P. Sriramamurti | | |
| 34. | Prof. P.K. Kalra, IIT, New Delhi | | |
| | Prof. Anand Mohan, Registrar | - | Secretary |

1. The minutes of the last meeting of the Academic Council of the Dayalbagh Educational Institute held on 19.4.2018 were confirmed.
2. Considered the amendments proposed in the syllabi of the following courses offered by the Faculty of Arts for the session 2018-2019 and introduction of new courses, if any, as submitted by various Boards of Studies and the Faculty of Arts, as per the provisions of Bye-law No.4(iii) and 2(iii) (Appendix-I):
 - i) B.A.
 - ii) B.Sc. (Home Science)
 - iii) B.F.A.

- iv) B.Voc. in-
 - a. Apparel Design
 - b. Textile
 - c. Food Processing
- v) B.A. Honours in-
 - a. Drawing & Painting
 - b. English
 - c. Hindi
 - d. Home Science
 - e. Music
 - f. Sanskrit
- vi) B.Sc. (Home Science) Honours
- vii) Master of Arts in-
 - a. Drawing & Painting
 - b. English
 - c. Hindi
 - d. Music (Sitar/Tabla/Vocal)
 - e. Sanskrit and Culture
 - f. Theology
- viii) Master of Science (Home Science)/
Master of Science (Home Science) with specialisation in Human Development
- ix) M.Voc. in Apparel Design
- x) M.Voc. in Textile
- xi) M.Voc. in Food Processing
- xii) Master of Philosophy in-
 - a. Drawing & Painting
 - b. English
 - c. Hindi
 - d. Home Science
 - e. Music
 - f. Sanskrit
 - g. Theology
- xiii) PG Diploma in Textile Designing & Printing
- xiv) PG Diploma in Theology
- xv) PG Diploma in Devotional & Folk Music
- xvi) PG Diploma in Journalism & Mass Communication

Resolved that all the minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

3. Considered the amendments proposed in the syllabi of the following courses offered by the Faculty of Commerce for the session 2018-2019 and introduction of new courses, if any, as submitted by various Boards of Studies and the Faculty of Commerce as per the provisions of Bye-law No.4(iii) and 2(iii) (Appendix-I):
- i) B.Com.
 - ii) M.Com./
M.Com. with specialisation in International Business
 - iii) M.Phil. in Commerce

The Dean, Faculty of Commerce had taken up the matter of modernization of B.Com and M.Com programmes which was deferred to be discussed in detail in forthcoming Standing Committee.

Resolved that other minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

4. Considered the amendments proposed in the syllabi of the following courses offered by the Faculty of Education for the session 2018-2019 and introduction of new courses, if any, as submitted by various Boards of Studies and the Faculty of Education as per provisions of Bye-law No.4(iii) and 2(iii) (Appendix-I):

- i) B.Ed./D.El.Ed.
- ii) M.Ed.
- iii) M.Phil (Education)

Resolved that all the minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

5. Considered the amendments proposed in the syllabi of the following courses offered by the Faculty of Engineering for the session 2018-2019 and introduction of new courses, if any, as submitted by various Boards of Studies and the Faculty of Engineering, as per the provisions of Bye-law No.4(iii) and 2(iii) (Appendix-I):

- i) B.Tech. (Electrical/Mechanical/Civil/Footwear Technology)
- ii) B.Com./BBA Integrated Dual Degree with B.Tech. Footwear Technology
- iii) B.Tech. (Part-Time) in Electrical Engineering
- iv) M.Tech. in Engineering Systems (Full Time/Part Time)
- v) M.Tech. in Engineering Systems (Full Time) with specialization in Computer Science
- vi) B.Voc. in Renewable Energy
- vii) B.Voc. in Water Sanitation and Waste Management
- viii) B.Voc. in Automobile

Resolved that all the minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

In addition to the above proposals the Head, Department of Electrical Engineering presented the mandatory requirement by AICTE as mentioned in AICTE letter dated 14.3.2017 that in all the branches in Engineering there should be 3 weeks' "Induction Programme" for B.Tech. students. It was noted that most of the content required under the Induction Programme as required by AICTE is part of the Institute curriculum and may be conducted as per schedule.

Resolved that the proposal as above be and is hereby accepted.

B.Voc. in Water Sanitation and Waste Management

Members suggested that some innovative areas should be included in this programme i.e. (1) Innovative Waste Water Technology for water purification through Reverse Osmosis, (2) Bio-toilets-a next generation eco-friendly waste management solution with the help of a bacterial inoculums (3) Recycling of paper waste within the DEI campus (4) Medical Waste: Treating potentially infectious waste material generated at health care centres/laboratories.

Members further suggested that the above ideas should be translated in form of some projects to be given to the students for creative thinking and meeting challenges. The Head, Department of Chemistry should also be involved in this programme.

Resolved that the suggestions be and are hereby accepted for implementation.

6. Considered the amendments proposed in the syllabi of the following courses offered by the Faculty of Science for the session 2018-2019 and introduction of new courses, if any, as submitted by various Boards of Studies and the Faculty of Science, as per the provisions of Bye-law No.4(iii) and 2(iii) (Appendix-I):

- i) B.Sc.
- ii) B.Voc. in Dairy Technology

- iii) B.Sc. Honours in-
 - a. Botany
 - b. Chemistry
 - c. Mathematics
 - d. Physics
 - e. Computer Science
 - f. Zoology
- iv) Master of Science in-
 - a. Botany/Botany with specialization in Plant & Microbial Biotechnology
 - b. Chemistry
 - c. Computer Science
 - d. Mathematics/Mathematics with specialisation in Computer Applications
 - e. Physics/
Physics with specialisation in Electronics/
Physics with specialisation in Computer Science
 - f. Zoology
- v) M.Voc. in Dairy Technology
- vi) Master of Philosophy in –
 - a. Botany
 - b. Chemistry
 - c. Mathematics
 - d. Physics
 - e. Zoology
- vii) Post-Graduate Diploma in Environmental and Green Technology
- viii) Post-Graduate Diploma in Computer Science & Applications
- ix) Post-Graduate Diploma in Big data, Logistics and Operations Research (PGDBD)
- x) Diploma in Ayurveda

Resolved that all the minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

7. Considered the amendments proposed in the syllabi of the following courses offered by Faculty of Social Sciences for the session 2018-2019 and introduction of new courses, if any, as submitted by various Boards of Studies and the Faculty of Social Sciences as per the provisions of Bye-law No.4(iii) and 2(iii) (Appendix-I):

- i) B.A (Social Science)
- ii) B.A. Honours (Social Science) in-
 - a. Economics
 - b. Political Science
 - c. Psychology
 - d. Sociology
- iii) B.B.A.
- iv) B.B.A. Honours
- v) M.A. (Social Science) Applied Economics
- vi) M.A. (Social Science) Political Science
- vii) M.A. (Social Science) Sociology
- viii) M.A. (Social Science) Psychology
- ix) Master of Business Administration (Business Management)
- x) Master of Philosophy in-
 - (a) Economics
 - (b) Psychology
 - (c) Management
 - (d) Sociology
 - (e) Political Science
- xi) Post-Graduate Diploma in Business Economics

- xii) PG Diploma in Safety Health and Environment
- xiii) PG Diploma in Human Rights and Social Work
- xiv) PG Diploma in Urban Planning and Management

Resolved that all the minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

8. Considered the amendments proposed in the syllabi of the following courses offered by the DEI Technical College for the session 2018-2019 and introduction of new courses, if any, as submitted by the Board of Studies of the DEI Technical College as per the provisions of Bye-law No.27(iii) (Appendix-I):

- i) Diploma in Engineering (Automobile/Electrical/Mechanical/Electronics/Civil/ Architecture Assistantship)
- ii) Vocational Diploma in Automobile/Information Technology
- iii) Integrated Dual Diploma-Degree Voc. Diploma in I.T. and B.Sc. Computer Science
- iv) Diploma in Polytechnic in Textile Designing
- v) Diploma in Polytechnic in Leather Technology Footwear
- vi) Diploma in Polytechnic in Garment Technology
- vii) Diploma in Polytechnic in Interior Design and Decoration
- viii) Diploma in Polytechnic in Modern Office Management & Secretarial Practice

Resolved that all the minor changes proposed in the syllabi of the above courses as given in Appendix-I be and are hereby approved.

9. Considered the amendments proposed in the syllabi of High School and Intermediate classes for the session 2018-2019 and introduction of new courses, if any, as submitted by the Board of Studies of the DEI Prem Vidyalaya Girls' Intermediate College, REI Intermediate College, Radhasoami Adivasi Higher Secondary School, Rajaborari & Soami Nagar Model School, New Delhi as per the provisions of Bye-law No.39(iii) (Appendix-I).

Resolved that this item is postponed and the Director be and is hereby authorised to constitute a committee to examine the changes in the syllabus of U.P. Board.

10. Considered the report of the committee constituted by the Academic Council vide its resolution no. 13 dated 17.3.2018 for starting the following new courses in a phased manner:-

- (a) B.Voc. in Theatre: Acting & Stagecraft
- (b) B.Voc. in Tourism and Hospitality Management
- (c) B.Voc. in Journalism and Mass Communication
- (d) B.Voc. in Advertising and Graphic Design
- (e) B.Voc. in Ceramic and Pottery Design
- (f) B.Voc. in Musical Theatre
- (g) One Year Diploma Course in Braj Evam Janapadiya Adhyayan
- (h) B.A. in Religious Studies of Indian Origin
- (i) B.A. in Indian Civilization
- (j) B.Sc./M.Sc. in Agriculture as Faculty of Agriculture
- (k) Courses in Social work, History and Geography
- (l) Courses in Computer Science, Electronics and Communications:
 - (i) B.Voc. in Audio and Video Production
 - (ii) B.Voc. in Telematics
 - (iii) Addition of new Specialization: B.Voc. in Automobile with Specialization in e-Mobility

- (m) M.Voc. in IoT
- (n) M.Voc. in Automobile with Specialization in e-Mobility

Upgradation of existing nine-week modular programmes to three year B.Voc. programmes

- (a) B.Voc. in Folk Songs of India
- (b) B.Voc. in Repair and Maintenance of Musical Instruments
- (c) B.Voc. in Gayaki of Agra Gharana
- (d) B.Voc. in Devotional Music

Upgradation of existing nine-week modular programmes to one year Diploma programme

- (a) One Year Diploma Course in Translation Studies
- (b) One Year Diploma Course in Media Writing

In the last meeting of the Academic Council held on 17.3.2018 vide resolution no.13 it was decided to start new B.Voc programmes in the following areas from the session 2018-19. In this connection in the last meeting a five member committee was constituted comprising Prof. J.K. Verma, Dean, PG, Prof. S.P. Srivastava, Dean, UG, Prof. G.S. Tyagi, Member of the Academic Council (Nominated by the Director), Shri Anurag Singh, Nominated by the Director (from Industry) and Prof. Sanjeev Swami, (Nominee of the Director).

The minutes of the committee were read out by Prof. J.K. Verma, Dean, PG and accordingly the following new B.Voc. programmes as suggested by the Committee would be taken up in a phased manner-

- (a) **B.Voc. in Tourism and Hospitality Management (Presented by Dr. Prem Shankar Singh)**
The members appreciated the contents of the proposal but mentioned that the concerned department should add value to this programme and more discussions should be held with experienced people from industry to enrich the programme. There was some reservation regarding the "Hospitality Management" in the title which should be reconsidered.
- (b) **B.Voc. in Commercial Arts (presented by Dr. Meenakshi Thakur)**
The members appreciated the presentation and mentioned that this course has a very wide scope and it may also include areas like designing, work on stones, glass, e-cards. Some members also pointed out that in view of the upcoming technology the title may be reviewed as 'Commercial Digital Arts'.
- (c) **B.Voc. in Ceramic and Pottery Design (presented by Dr. Lucky Tonk)**
This creative craft has important bearing on Indian civilization too. The course offers experimentation with shape, function texture and colours for designing functional pottery.
- (d) **B.Voc. in Telematics (presented by Dr. K.S. Daya)**
The members appreciated the scope of the B.Voc. programme in Telematics particularly with reference to our MoU with Lanka Ashok Leyland of Sri Lanka. The course has wider scope in e-mobility and traffic management, safety regulations and connects the students with jobs opportunities in the future. It was also mentioned that the common domain of IoT and Telematics should be carefully looked into. The committee recommended the faculty support of four persons for this new programme.

(e) **B.Voc. in Greenhouse Technology (presented by Dr. Amit Kumar Sharma)**

The members pointed out that the Institute must look for some partner for signing an MoU with Israel as they proved bench mark in respect of cutting edge agro technology and water management. Prof. A.K. Saxena and Mr. Gaurav Rana shall also contribute to this B.Voc. programme.

(f) **B.Voc. in Robotics and AI (presented by Prof. C.Patvardhan)**

The committee recommended three faculty members to support this new programme.

The committee observed that AI is a powerful movement to tackle social challenges. The robust artificial neural networks are used as clinical support decision system for medical diagnosis. Similarly smart cities gather real time data, combined with the capabilities of AI to run more efficiently and effectively. AI application has also an upfront in the agriculture sector.

(g) **B.Voc. in Accounting and Taxation (presented by Dr. Saurabh Mani)**

The members mentioned that this B.Voc. in Accounting and Taxation must find integration with the conventional B.Com. and BBA courses. Full utilisation of taxation softwares should be made for learning business accounting effectively.

(h) **B.Voc in Financial Services Analyst (VFS) (presented by Prof. Sanjeev Swami)**

The members noted that B.Voc. in Financial Services Analyst has been developed in order to develop the skills of students in Financial Services Sector. This will increase the scope of employability, as everyone wants to go for financial planning, either by tax planning or investment planning.

The members further noted that on the completion of the program, the students will be able to:

- Identify the basics of financial advisory and the process involved in providing these services.
- Understand the evaluation of diverse products, their suitability according to market risks, various risk-return strategies in a personal investment and alternatives present to the investor.
- Acquire the understanding of the Income tax, Wealth tax and legalities of estate planning in personal finance, and regulatory aspects underlying advisory.
- Acquaintance with financial planning as an approach to investment, insurance, retirement planning and an aid for advisors to develop long term relationships with their clients.

The members also suggested that the names of Ms. Jaspreet Kaur and Dr. Sunita Malhotra be included.

(i) **B.Voc. in Digital Manufacturing (presented by Prof. Rahul Swarup Sharma)**

The members noted that in this age of rapid industrialization, industries are facing the scarcity of skilled technicians especially in Digital Manufacturing.

To keep pace with the advancement in technology and learning, course on Digital Manufacturing (CAD Tools, 3D Printing, CNC & advanced manufacturing) is being launched.

This course is of six-semester (3 years) duration. The motive behind the launch of this course is to impart quality skill based knowledge and to flourish and develop in students the quality of becoming an entrepreneur so that they can serve better to the society and contribute in national progress. DEI also has a tie-up industries so that students can avail industrial experience during the course. The students are going to be trained in Digital Manufacturing, which is a manufacturing process that complements traditional production processes. By enabling one to produce prototypes, tools and final parts directly from CAD data, digital manufacturing fosters reductions in delivery times and production costs while improving overall product quality. Course will offer a wide variety of training for the Digital Manufacturing field. Students have the opportunity to train in everything from running a CNC machine to advanced CAD/CAM software to 3D Printer. The program focuses on computer technology to meet industry needs. B. Voc. in Digital Manufacturing will be awarded upon graduation. Tentative job roles on completion of the course can be: CAD Designer/CAD-CAM Manager / Product Designer/ Entrepreneur.

(j) **B.Voc. in IoT (Presented by Dr. R.S. Pavitr)**

The real benefit of IoT to the society would be possible if we fix our priorities in (i) Smart cities, (b) Agriculture Sector, and (iii) Health Sector. It was also suggested by the members that there should be projects in every semester during the B.Voc. programme for greater participation of students. As per the IIT system, Relay Projects may be started in Ist year, IInd Year, and IIIrd year where the Ist year students get oriented, second year students get shaped up and the third year students deliver the project outcome. The programme in IoT should also look for the common areas in telematics, robotics and artificial intelligence.

- (k) The Upgradation of existing 9 weeks modular programmes to three year B.Voc. Programme and also for upgradation of 9 weeks programme to one year diploma programme may be taken up in the next academic year.

(l) **B.Sc. in Agriculture Sciences as Faculty of Agriculture.**

To cater to the growing needs, agriculture education, DEI intends to start a B.Sc. Agriculture Sciences programme as Faculty of Agriculture. The course will be of four years and will be skill based and in a modular mode. The syllabus is as per Vth Dean report.

Agriculture education as it is prevalent in the extant agriculture colleges/Institutes does not orient the students to field work and practical knowledge. Realising this gap DEI has framed the syllabus laying emphasis on the skill component. Therefore, the student is well trained in both theoretical and practical aspects.

DEI has the necessary infrastructure to start a full fledged B.Sc. Agriculture Sciences. Further, Agriculture operation and Rural Development are core courses for all streams of undergraduate studies. Agriculture has been in practice at Dayalbagh for the last 100 years and crops during the three sessions of Rabi, Kharif & Jait are cultivated here. Therefore it is imperative to start a B.Sc. Agriculture Sciences programme at DEI.

11. Considered the proposal of Prof. J.K. Verma, Head, Department of English Studies and Dean, Faculty of Arts seeking approval for starting M.Phil. (Full-time) in Journalism and Mass Communication in collaboration with Madhubala Institute of Communication and Electronic Media, New Delhi.

Resolved that the proposal as above be and is hereby approved.

12. Considered the proposal of Prof. Ragini Roy, Head, Department of Drawing & Painting, Faculty of Arts requesting that permission be granted for conducting End Semester Practical Examinations by the teachers of the department on the scheduled date. These would be evaluated by a panel of external examiners (two or more) on their availability on a later date to avoid extra financial burden due to increase in the number of practical examinations.

Resolved that the proposal as above be and is hereby approved.

13. Considered the proposal for adopting UGC (Credit Framework for Online Courses through SWAYAM) Regulations 2016 and the UGC (Credit Framework for Online Course through SWAYAM) Regulations 2016 (First Amendment). The student can credit courses on SWAYAM and the credits earned can be given equivalent weightage by the Institute.

Resolved that the above UGC Regulation be implemented in the Institute.

14. Considered the proposal of the Coordinator, B.Voc. Renewable Energy seeking approval for the course structure of B.Voc. Renewable Energy VI Semester and M.Voc. II Semester.

Members noted that Dayalbagh offers a unique opportunity to weave a comprehensive model with the various partners working in the agriculture sector (central theme) in conjunction with Telematics, Internet of Things (IoT), Renewable Energy and Waste Management etc. As part of "Lab on Land" such an activity would provide an excellent opportunity to translate the noble concept into reality.

Resolved that Prof. A.K. Saxena will act as Coordinator of Central Committee and Prof. P.K. Dantu and Prof. Soami Piara Satsangee shall assist in this joint venture.

15. Considered the request of the Head, Department of Botany, Faculty of Science seeking approval for –
 (a) the course structure of B.Voc. (Agriculture Technology).
 (b) the course structure of Applied Botany Sciences.

Resolved that the proposal as above be and is hereby approved.

16. Considered the proposal to start a new compulsory course on "Fire & Safety".

Prof. Sahab Das Kaura, Head, Department of Chemistry made a presentation to start a new course on "Fire & Safety" at various levels pre-nursery, primary school, high School, graduation level and B.Ed. level.

It was suggested that for children of pre-nursery school it would be ideal to teach them the Do's and Dont's. Likewise for Primary School the course material shown by a movie shall have better impact on the students. It would be two credit compulsory course as per the UGC requirement. It was agreed to appoint Environmental health/Health Safety Officers for this purpose.

Resolved that the proposal as above be and is hereby approved.

- 17(a). Considered the proposal of the Head, Department of Management seeking approval of syllabus for MBA (Agriculture) course: Modules 5-8.

Resolved that the proposal as above be and is hereby approved.

- 17(b). Considered the following proposals submitted by the Head, Department of Management, Faculty of Social Sciences and recommended by the Board of Studies and Faculty Board:-

- (1) Restructuring of syllabus of MBA Agriculture Course
- (2) Restructuring of the inter-disciplinary courses for B.Voc. and M.Voc. programmes.
- (3) Introducing a new online Post Graduate Certificate Course in Financial Services (PGCFS) through Distance Education Programme.

Resolved that the proposal as mentioned (1) and (2) above be and are hereby approved and item listed at sl.no.3 is not approved and it was suggested that this programme should be integrated with B.Voc. (Financial Services Analyst).

18. Considered the proposal of the Head, Department of Psychology, Faculty of Social Sciences seeking approval for sending the students of M.A. (Social Sciences) for Summer Training Programme (Duration- one month) to the Institute of Mental Health and Hospital, Agra for practical training in Clinical Psychology, Counselling, Diagnostics & Therapeutics.

Resolved that the proposal as above be and is hereby approved.

19. Considered the report of Committee constituted by the Academic Council to examine proposals for additional programmes in existing centres, as under:-

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|------------------------------------|--|
| (a) MBA | : Panvel |
| (b) PGDT | : Srikakulam, Chandigarh, Adanbagh, Jammu, Jamshedpur & Kota |
| (c) BBA (Hons.) | : Surat and Adanbagh |
| (d) B.Com. (Hons.) | : Jaipur |
| (e) B.Voc. (Textile) | : Panvel |
| (f) 3-yr. Diploma in Vocational IT | : Kakinada |
| (g) TD & P | : Kurnool |
| (h) Electronic Mechanic | : Visakhapatnam City |

Resolved that the report of the committee as above be and is hereby approved for additional programmes at various centres, as above.

20. Considered the request of Ms. Arpita Jain. Ph.D Research Scholar who is registered for Ph.D. in the Department of Accountancy & Law, Faculty of Commerce since 14-9-2016 and doing research on the approved topic entitled " Impact of E-Taxation on Revenues of Central Indirect Taxes in India" made vide her application dated 14-9-2017, for transfer of data of her ongoing research work to Solapur University in terms of clause 6.6 UGC (Minimum Standards and the Procedure for award of M.Phil/Ph.D. Degree) Regulations 2016 on the grounds of her being relocated to Sholapur after her marriage.

Resolved that the request of Ms. Arpita Jain, Ph.D. Research Scholar be and is hereby accepted.

21. Considered nominating a member on the Governing Body of the Institute from amongst the members of the Academic Council specified under Rule 13(c) & (d) as required under Rule 11(g) of the Rules of the Institute, for a term of three years w.e.f. 1.7.2018, as the term of present nominee Prof. Sant Prakash, Head, Department of Zoology, Faculty of Science will be ending on 30.6.2018.

Resolved that Prof. Sant Prakash, Head, Department of Zoology, Faculty of Science be and is hereby re-nominated a member on the Governing Body for a term of three years w.e.f. 1.7.2018.

22. Considered the proposals for creating the following departments:-

S.N.	Department	Coordinator
(i)	Department of Civil Engineering, Faculty of Engineering	Prof. K. Hans Raj
(ii)	Department of Footwear Design, Faculty of Engineering	Prof. D.K. Chaturvedi
(iii)	School of Architecture & Planning	Ms. Mallica Caprihan

The Coordinators of the three proposed departments made detailed presentations covering their departmental profile, faculty, infrastructure, student intake, approvals from various competent authorities etc.

It was resolved that Prof. V. Soami Das be given the charge of Coordinator of the Department of Civil Engineering in place of Prof. K. Hans Raj.

Resolved further that the proposal for creating the above mentioned departments be and is hereby approved.

Resolved further that the recommendation be made to the Governing Body for its approval.

23. The Academic Council noted that the Governing Body of the Institute has awarded the degree of Doctor of Philosophy to the following candidates whose cases for the award of degree were recommended by the Results Committee after the meeting of the Academic council dated 19.4.2018 :-

S.N.	Candidate's Name & Date of- a) Registration b) Results Committee Meeting	Supervisor & Co-Supervisor(if any)	Subject (Faculty)	Thesis Title
1	ARTI (आरती) (a) 24-Sep-2012 (b) 19-Apr-2018	Prof. Praveen Saxena Dept. of Accountancy & Law Faculty of Commerce	Accountancy & Law (Commerce)	DISCLOSURE PRACTICES OF GLOBAL REPORTING INITIATIVES (GRI) FOR SUSTAINABILITY REPORTING IN INDIA: A STUDY OF SELECTED INDIAN COMPANIES
2	RICHA YADAV (ऋचा यादव) (a) 30-Jul-2013 (b) 19-Apr-2018	Dr. (Ms.) Namita Tyagi Dept. of Drawing & Painting Faculty of Arts	Drawing & Painting (Arts)	लखनऊ के सम-सामयिक कला परिदृश्य में श्री योगेन्द्र नाथ 'योगी' का योगदान

24. The Academic Council noted the minutes of the meeting dated 30.4.2018 of the Standing Committee of the Academic Council (Appendix-II).

Any Other Items

1. The Academic Council noted that the Research Degree Committee of the Institute has approved the registration of 79 students in the Ph.D. programme of the Institute during the period 30.12.2017 to 26.6.2018.

2. The Academic Council noted that Council of Architecture (An Autonomous Statutory Body of Govt. of India, under the Architects Act, 1972) vide its letter no. CA/5/Academic-UP45 dated 25.6.2018 has sent its approval for imparting 5-year Full-Time Bachelor of Architecture Degree Course with an intake of 40 seats for the academic session 2018-19.
3. The Academic Council noted that the UGC letter F.No.22-2/2017(DU dated 25.6.2018 informing the Institute that since the post of Registrar (Academics) does not exist in the Institute, the Controller of Examination is authorised to sign on marksheets and degrees.
4. **The following items were also discussed during the meeting:-**

(A) Responsibility to be fixed for not submitting the internal marks.

Members suggested that-

- (i) Regular meetings of the individual teachers should be held to expedite the process.
- (ii) Members were of the opinion that process is complicated and it should be simplified.
- (iii) Heads of the Departments should be held responsible in case the individual teachers from their departments do not submit the internal marks in time.
- (iv) Displeasure of the Director may be communicated/conveyed if even after repeated requests the teacher does not submit marks and his/her increment be withheld.

However, members were of the opinion that the different levels of this process should be well defined, properly laid down and timely communicated among faculty staff before taking steps in this matter. The matter of teachers not engaging classes was also viewed seriously. In case the teacher leaves the station, the Heads of the Department before recommending his/her application should mention in a note about his/her substitute so that the classes are not disrupted.

(B) DEI Research Promotion Policy (presented by Prof. Sukhdev Roy)

The document prepared for DEI Research Promotion policy is mainly based on DEI Education Policy-1975 and this document is dynamic in nature.

The members suggested that more emphasis should be given to interdisciplinary research and also empowering research work for a social cause. Two important features 'Ethical Research' and 'Conflict of Interest' should be incorporated in the research promotion policy document.

(C) The Institute has signed MoUs with a number of universities/institutions/industries for a joint collaboration with DEI. It was felt that for promotion of research, greater participation of staff should be encouraged with financial support from AAEIs.

The members suggested the financial assistance out of Institute Fund to students for carrying out research activities in Institutions/ Universities/ Research Labs having MoUs with DEI, as under:

Head	In India	Abroad
Travel Assistance	Rs. 7500/- OR up to 3AC train fare with incidental expenses whichever is less	Rs. 75000/- or actual whichever is less
Assistance for boarding and lodging	Rs. 3500/- maximum per month (on pro rata basis) or actual expenses whichever is less	500 dollars per week (on pro rata basis) or actual whichever is less.
Registration fee (if any)	Actual	Actual

At this stage the members of the Academic Council suggested not to grant financial support to the teaching faculties and further suggested that they should look for grant/support from other financing agencies. A committee may be formed to look into the duration for which the candidate should undertake a joint collaborative programme in the MoU.

(D) Research Divisions

(i) The Institute has recently created a research division. It was pointed out that the central facilities of the Institute and all other facilities existing within the Institute should be available to the faculty members. A booking mechanism of the time slot for utilisation of such facilities should be worked out. A committee comprising a Coordinator along with two Co-Coordinators may be constituted to look into this matter for final details.

(ii) It was also discussed that keys of the central facilities and existing facilities should be kept at CAO.

(iii) The members also suggested the appointment of Dean, Student Welfare/Dean, Student affairs for promoting students participation in this category.

(E) Scholarship-cum-Means/Assistantship for students of DEI for promoting student activities.

It was mentioned that this merit-cum-means scholarship should be linked with tuition fee and the assistantship should be worked out in such a way that it is adequate to meet the expenses of the students.

A committee may be constituted to look after final details of this item.

(F) Lateral Entry Scheme from Diploma to B.Tech.

The members noted that it was agreed upon at the time of admission that students admitted through lateral entry scheme in the session 2017-18 to B.Tech would have to secure atleast absolute 75% marks in Mathematics.

Resolved that those students who could not fulfil the aforesaid condition will be allowed to continue with the condition that they will have to clear one additional course of Mathematics at IIIrd year level which shall be offered by the faculty.

The meeting ended with a vote of thanks to the Chair.

Dated: 30.6.2018

(Prof. Anand Mohan)
REGISTRAR

Note: The appendices referred in these minutes relate to the agenda.